

Evan Riley

Evan.Riley@biz.uconn.edu

(860) 778-8358 (cell)

EDUCATION/CERTIFICATION:

- M.B.A
University of Connecticut, Storrs, CT (expected 5/2013)
- B.A. Philosophy, Minor: Computer Science
magna cum laude (4.0 GPA)
San Jose State University, San Jose, CA (5/2010)
- CompTIA A+ Certified (11/2002)

EMPLOYMENT HISTORY:

University of Connecticut School of Business **TEACHING ASSISTANT**

Storrs, CT
8/2011 – present

ExecuTrain **TECH SUPPORT / SOFTWARE / CONSULTANT**

San Jose, CA
9/2006 – present

Duties:

- Designed and programmed intranet and public-facing websites in SQL, ColdFusion, HTML, ASP, & ASP.Net for internal and external clients
- Software and hardware configuration on 300+ workstations for corporate training
- Maintained and upgraded server infrastructure using Windows Server 2003/2008 and Symantec Ghost Solution Suite 2.0 in 13 locations

Accomplishments:

- Upgraded the company scheduling system from Access 2003 to an intranet portal using ColdFusion and SQL, thereby increasing usability, speed, automation, & data integrity
- Rolled out Microsoft Dynamics CRM system (training, customization, & deployment)

United States Postal Service **LETTER CARRIER**

Cromwell, CT
12/2003 – 7/2006

ENMC, LLC – Dr. Kathleen Riley ND **ADMINISTRATIVE / BILLING / COMPUTER PROGRAMMING**

Newington, CT
1/1999 – 12/2003

Duties: Administrative, general office, application development, computer break/fix, and AR/AP duties for a small medical office

Accomplishments:

- Created a custom database to handle billing, patient tracking, inventory tracking, and regimen organization for a small medical office

SKILLS:

- Business Analysis
- Computer programming: SQL, MS Access, C/C++, & VBA
- Web Technologies: ColdFusion, HTML, JavaScript, CSS, ASP, ASP.Net
- Server Technologies: Windows Server 2003/2008, Active Directory, & Exchange
- Deployment: Symantec Ghost, Windows Deployment Services
- Hardware troubleshooting, upgrades, procurement